

# Ming Chi University of Technology Student Grade Correction Application Form

Academic Year \_\_\_\_\_ Semester \_\_\_\_\_

Graduate school   
  Two-Year College   
  Four-Year College   
  Five-Year Junior College   
 Year \_\_\_\_\_ Month \_\_\_\_\_ Date \_\_\_\_\_

Name		Student ID.		Department (Division)	Department (Division) _____ Grade _____ Class _____		
Course Name				Document Checklist	1. _____ copies of midterm/final examination test papers 2. _____ copied pages of grade transcripts 3. _____		
Grade Distinction	<input type="radio"/> Midterm Exam <input type="radio"/> Final Exam <input type="radio"/> Semester Grade						
Original Grade			Signature of the Applicant Requesting for Correction				
Revised Grade							
Explanation	○1. Calculation error ○2. Registration error ○3. Missing scores for quizzes/midterms/finals ○4. Other: _____ [Explanation]:		Contact Person		Teacher of the course		Academic Council Meeting Resolution
			Chief of Registry Division		Chair		
			Vice Provost		Dean		
			Provost				
			President				