

# 明志科技大學 114 學年度第 2 學期日間學制註冊須知

辦理事項	說明內容						總機 2908-9899 洽詢單位						
	學制/年級	開學日期	註冊日期	繳費截止日期	註冊時間	註冊地點							
重要時程、程序	博士	115.02.23 (一)	115.02.26 (四)	115.02.25 (三)	08:30 起至 16:30	教學大樓 3 樓 註冊組	繳費 #2114						
	碩士	115.01.12 (一)	115.02.05 (四)	115.02.04 (三)			註冊 #2203						
	學士						#2204						
	延修生						#2205						
繳費	1. 繳費與列印繳費單日期：(不另行寄發繳費單、註冊須知，請自行上網列印)												
	2. 下載、列印與查詢繳費單與明細及繳費證明單：												
	網址： <a href="https://reurl.cc/yKY9KO">https://reurl.cc/yKY9KO</a>												
	3. 請於繳費期限內，選擇下列任一方式完成繳費，繳完即可視為完成註冊。												
	(1) 列印繳費單後親洽華南銀行各分行或郵局臨櫃繳費。												
	(2) 查詢銷帳編號(共 14 碼)後，備妥信用卡於網站或語音繳費，取得授權碼(6 碼)即完成。(網址： <a href="https://www.27608818.com">https://www.27608818.com</a> ，電話：02-27608818 按 1，學校代碼：8814602158)。												
	(3) ATM 轉帳(項目請選繳費，不受三萬元金額限制，因銷帳編號僅能使用一次，請確認金額無誤後再轉帳)。												
	4. 註冊日(含當日)前申請休、退學者，始得免繳學雜費等相關費用，並請於開學日前完成離校手續。												
	5. 本學期應復學之休學生欲繼續休學，並於註冊日前提出申請且獲核准者，可免辦理註冊，否則須先行註冊。												
	6. 初次入境之境外學生，連續居留未滿 6 個月、無法參加全民健保前，僑、港澳生需投保僑務委員會指定之僑生傷病醫療保險(保費以僑委會當學年公告之金額為準)，陸生及外國學生需自行或由國際處協助投保傷病醫療保險(6 個月保費 3,000 元);境外學生在台居留滿 6 個月後，應依我國政府規定投保全民健保，每月應負擔健保費 826 元，每學期註冊時由本校代收半年保險費。(第 1 學期收 9 月至次年 2 月保險費/第 2 學期收 3 月至 8 月保險費)。												
	7. 課外活動費：學士部學生繳交學生會費 240 元(每學期收 1 次)；博碩士班學生毋須繳交。												
	8. 伙食費依上課天數核計收費，每日伙食費 164 元(早餐 34 元，午、晚餐各 65 元，不含星期五及例假日前一天晚餐)，學士四年級採自由選擇是否繳納伙食費參加團膳(需至學生資訊系統網路填寫 搭伙意願調查表選擇是否參加，未填寫則視為不參加團膳)。學士一、二年級若選擇不住宿則視為不搭伙不需繳交伙食費。												
	收 費 明 細												
	年級	學費	雜費	行政院減免學雜費	行政院補貼校內住宿/未補貼住宿	平安保險費	伙食費	合計					
	博碩士生	37,564	13,196	--	--	228	--	50,988					
	學士一般生 (1 年級)	37,564	13,196				12,934	男-46,422 女-46,422					

選課、延修生繳費	<p>1. 入學課程總表查詢路徑：<u>教務處首頁\資訊系統\入學課程總表查詢系統</u></p> <p>2. 選課網址：<u><a href="http://day.course.mcud.edu.tw">http://day.course.mcud.edu.tw</a></u></p> <p>3. 選課路徑：<u>首頁\資訊公開\其他服務\（日間部）學生網路選課系統\選課登入\選修勾選</u></p> <p>4. 延修生需繳平安保險費 228 元，若修習 9 學分（含）以下，按現行收費標準每學分 1,278 元，若修習達 10 學分以上則收學雜費全額。115.1.26 起自行至校園入口網\學生資訊查詢系統\繳費選課相關\列印繳費單並繳費。</p> <p>5. 繳費完成後請持學生證至教學大樓三樓註冊組蓋章；延修生請留意個人未修畢之科目（包含是否衝堂）。</p>				
	學制/年級	初選期限	加退選期限	延修生 繳費單列印	延修生 繳費期限
	博碩士班、延修生	114.12.22~114.12.29		115.01.26~02.05	115.02.05
	學士（含國際雙聯3+1）四年級、延修生				
	學士一、二年級	114.12.23~114.12.29	115.01.12~01.22	-----	-----
	國際專班一、二、三年級				
	學士三年級	114.08.04~114.08.11			

住 宿 、 兵 役 、 停 車 證	<ol style="list-style-type: none"> <li>日間學士班及碩士班學生開學為 115 年 1 月 12 日；博士班學生開學為 115 年 2 月 23 日。 (寒假宿舍關閉資訊請參考本校學務處生輔組公告，預計公告日期為 1 月中旬)</li> <li>學士一、二及三上保障住宿，學士四學生可申請住宿(以上住宿費用隨同註冊繳費單一併繳費)；住宿學生請遵守宿舍管理規定及校內規範，非假日須按規定請假，始得外宿。</li> <li>住宿期間需遵守相關住宿規定，凡違反者依校規辦理。</li> <li>學士一、二、四住宿費：一學期男生 4,000 元、女生 5,000 元。</li> <li>學士三上學期：男生 3,500 元、女生 4,000 元。</li> <li>博碩士住宿費：學七舍(男生)一學期單人房：14,400 元、雙人房 9,000 元 學六舍(女生)一學期 5,000 元。</li> <li>具有中華民國國籍且出生日期在民國 96 年次以前的學生(含 96 年次役男學生、</li> </ol>	男宿 #2312
		女宿 #2318

	<p>女生曾經自願入伍服役者、拿有雙重國籍之外籍生)，身份若為新生者，入學前於「新生基本資料輸入系統」填寫基本資料時，必須上傳身份證正反面影本(已服役者須加附上傳退伍令或結訓令影本/替代役證明文件等)，體檢體位為免役者，除身份證正反面影本以外，必須加附上傳免役證明文件。身份為舊生者，業已核准緩徵、儘召者，無須重複申請；唯休學後之復學生需重新申辦兵役緩徵，故應重新繳交身份證正、反面影本(已服役者須同時繳交退伍令或結訓令影本/替代役證明文件等)，體檢體位為免役者，除身份證正反面影本以外，須同時繳交免役證明文件申辦。</p> <p>8. 學生機車停車證於開學後公告申請作業。</p>	<p>兵役 #2314</p> <p>學生 機車證 #2306</p>				
	<table border="1" data-bbox="192 478 1322 680"> <tr> <td data-bbox="192 478 711 523">申辦「各類減免學雜費」截止日</td><td data-bbox="711 478 1322 523">申辦「各類減免」後，重新列印繳費單日</td></tr> <tr> <td data-bbox="192 523 711 680">繳費期限前，第 7 個工作日</td><td data-bbox="711 523 1322 680">           1. 親自至生輔組申辦者：於申辦後翌日起，第 2 個工作日。            2. 掛號郵寄申辦者：於寄件後翌日起，第 4 個工作日。         </td></tr> </table>	申辦「各類減免學雜費」截止日	申辦「各類減免」後，重新列印繳費單日	繳費期限前，第 7 個工作日	1. 親自至生輔組申辦者：於申辦後翌日起，第 2 個工作日。 2. 掛號郵寄申辦者：於寄件後翌日起，第 4 個工作日。	
申辦「各類減免學雜費」截止日	申辦「各類減免」後，重新列印繳費單日					
繳費期限前，第 7 個工作日	1. 親自至生輔組申辦者：於申辦後翌日起，第 2 個工作日。 2. 掛號郵寄申辦者：於寄件後翌日起，第 4 個工作日。					
減免、就貸、弱助、校外獎學助學金	<p>1. <b>申請【各類減免學雜費】</b>者，包含：軍公教遺族、現役軍人子女、原住民學生、身心障礙學生或子女、低收入戶、中低收入戶及特殊境遇家庭子女等，勿先繳費或辦學貸！於上表說明期間提出申請，請參照本校網站說明辦理：本校首頁/行政服務/學生事務處/生活輔導組/各類減免；或掃下方第6.各項業務QR Code參閱。</p> <p>2. <b>【行政院減免學雜費】</b> 17,500 元/一學期            補助對象：應具有本國籍且就讀本校具有學籍之大學部學生，免申請，統一於繳費單上先行扣減學雜費。            備註：大學部同學，請審慎評估【各類減免】、【行政院減免】、【政府其他各部會助學措施】，不得重複申請，僅能擇一；要取消【行政院減免】者，請掃下方第6.各項業務中的”取消行政院減免”的QR Code，填報後翌日起2個工作日之後，由同學逕行上本校學生資訊查詢系統列印繳費單，再完成繳費或申辦就貸。</p> <p>3. <b>申請【臺銀就學貸款】</b>：應具中華民國國籍暨戶籍學生，始得申辦，勿先繳費！請參照本校網站說明辦理：本校首頁/行政服務/學生事務處/生活輔導組/就學貸款；或掃下方第6.各項業務. QR Code參閱。</p> <p>4. <b>申請【弱勢助學金】</b>：於上學期申請，經政府查核符合補助條件者，再併行政院減免學雜費(17,500元)，由本校承辦單位逕行扣減下學期學雜費，請參照相關網站說明辦理：本校首頁/行政服務/學生事務處/生活輔導組/弱勢助學；或掃下方第6.各項業務 QR Code參閱。</p> <p>5. <b>【校外獎助學金】</b>：請參照本校網站說明辦理：本校首頁/行政服務/學生事務處/校外獎助學金；或掃下方第6.各項業務 QR Code參閱。</p> <p>6. 各項業務 QR Code：            取消【行政院減免】  各類減免  就學貸款  弱勢助學  校外獎助學金 </p>	<p>減免 就貸 弱助 #2305</p> <p>校外獎助 學金 #2319</p>				

**Ming Chi University of Technology**  
**Registration Guide: 2nd Semester, 2025 Academic Year**

**Content Description**

**Important Dates and Procedures**

Program Type and Grade	Start Date of Semester	Enrollment Date	Payment Deadline	Registration Time	Registration Location
PhD	2026.02.23 (Monday)	2026.02.26 (Thursday)	2026.02.25 (Wednesday)		
Master's				08 : 30	
Bachelor's	2026.01.12 (Monday)	2026.02.05 (Thursday)	2026.02.04 (Wednesday)	16 : 30	
Extended study students					Educational Building 3F

TEL: 2909-9899

Contact Units : ( Payment: #2114 , Registration: #2203, #2204, #2205 )

**Payment Instructions**

1. Payment and Payment Slip Printing Date:(Payment slips and registration guidelines will not be sent separately; please print them online.)
2. Download, Print, and Check Payment Slip, Details, and Payment Receipt  
Website : <https://reurl.cc/r9lmer>
3. Please complete the payment using any of the following methods within the payment deadline. Once the payment is made, your registration will be considered complete.( Cashier #2114)
  - (1) After printing the payment slip, please visit any branch of Hua Nan Bank or a post office to make the payment in person .
  - (2) After retrieving the 14-digit transaction number, prepare your credit card and complete the payment via the website or phone. Once you receive the 6-digit authorization code, the process is complete. (Website: <https://www.27608818.com>, Phone: 02-27608818, press 1, School Code: 8814602158) .
  - (3) ATM Transfer (Please select the payment option. There is no limit of NT\$30,000. Since the transaction number can only be used once, please ensure the amount is correct before transferring).
4. Students who apply for leave of absence or withdrawal before (and including) the registration day are exempt from paying tuition and other related fees. Please complete the withdrawal procedures before the start of the semester.
5. Students who are scheduled to return from leave this semester and wish to extend their leave must apply and obtain approval before the registration day to be exempt from registration. Otherwise, they must complete the registration process first.
6. For newly arrived international students who have not continuously resided in Taiwan for six months and are not yet eligible for National Health Insurance (NHI), overseas Chinese and students from Hong Kong and Macau must purchase the Overseas Chinese Student Health Insurance designated by the Overseas Community Affairs Council (OCAC), with premiums based on the amount announced by the OCAC for the academic year. Mainland Chinese and foreign students must either purchase health insurance themselves or seek assistance from Office of International Affairs ( OIA ) to purchase health insurance (six-month premium is NT\$3,000). After residing in Taiwan for six months, international students must enroll in the NHI as required by the Taiwanese government, with a monthly premium of NT\$826. The school will collect the semi-annual insurance fee at the time of registration each semester (the first semester covers the insurance fee from September to February of the following year, and the second semester covers the insurance fee from March to August).
7. Extracurricular Activity Fee: Undergraduate students must pay a student association fee of NT\$240

(collected once per semester); graduate students are exempt from this fee.

8. graduate students are exempt from this fee.
9. Meal fees are calculated based on the number of school days. The daily meal fee is NT\$164 (breakfast NT\$34, lunch and dinner NT\$65 each, excluding dinner on Fridays and the day before holidays). Fourth-year undergraduates can choose whether to pay for meals and participate in the meal plan (they need to fill out the Meal Plan Participation Survey on the student information system; if not filled out, it will be considered as not participating). First and second-year undergraduates who choose not to live on campus are considered as not participating in the meal plan and do not need to pay the meal fee.

Fee Details							
grade	tuition fee	Miscellaneous Fees	Executive Yuan Tuition and Miscellaneous Fee Reduction	Subsidized On-Campus Housing by the Executive Yuan/Non-Subsidized Housing	Accident Insurance Fee	Meal Fees	total
Master's and PhD	37,564	13,196	Non-Exempted Tuition and Miscellaneous Fees	--	--	--	50,988
Regular Student (Grade 1)	37,564	13,196			12,934	male 46,422 female 46,422	
Regular Student (Grade 2、4)	16,800	7,300			12,934	male 19,762 female 19,762	
Star Program Student (Grade 1)	37,564	10,557				30,849	
Star Program Student (Grade 2、4)	37,564	13,196	Tuition and Miscellaneous Fee Reduction 17,500	Subsidized Housing male 4,000 female 5,000	228	33,488	
Regular Student (Grade 3)	16,800	5,840			--	5,368	
Publicly funded students(Grade 3)	37,564	10,557				30,849	
Star Program Student (Grade 3)	37,564	13,196			12,934	male 67,922 female 68,922	
Publicly funded students(Grade 4)	16,800	7,300	Non-Exempted Tuition and Miscellaneous Fees	male 4,000 female 5,000		male 41,262 female 42,262	
International Bachelor's Students (Foreign, Overseas Chinese, Mainland Chinese)	37,564	13,196					
International Bachelor's Program	16,800	7,300					

★Tuition and miscellaneous fees are subsidized by the "Executive Yuan Tuition and Miscellaneous Fees Reduction Program" with an amount of NT\$17,500. The Executive Yuan has also approved the "Subsidized On-Campus Housing Program for College and University Students," which provides subsidies for students' on-campus housing fees. For more details, please refer to the housing management section of this notice.

## Course Registration 、 Extended Study Student Payment

1. Curriculum : <http://210.240.241.15/AAS/frontshow/LinkCourseMasterList.aspx?&View=CML>
2. Course Registration : <http://day.course.mcute.edu.tw>
3. Course Registration Path : <http://day.course.mcute.edu.tw>
4. Extended study students are required to pay a safety insurance fee of NT\$228. If they enroll in 9 credits or fewer, the current fee standard of NT\$1,278 per credit applies. If they enroll in 10 or more credits, the full tuition and miscellaneous fees will be charged.  
<https://portal.mcute.edu.tw/index.do?thetime=1732168447665>
5. After completing the payment, please bring your student ID to the Registry Division on the third floor of the Educational Building for stamping. Extended study students should pay attention to any incomplete courses, including potential schedule conflicts.

Start Date of Semester	Course Pre-Registration Deadline	Course Add/Drop Deadline	Extended study students Payment Slip Printing	Extended study students Payment Deadline
Master's and PhD 、 Extended study students				
Regular Student (3+1 dual-degree program students Grade 4) 、 Extended study students	2025.12.22~12.29	2026.01.12~01.22	2026.01.26~02.05	2026.02.05
Regular Student (Grade 1 、 2)				
International Program Students (Grade 1 、 2 、 3)	2025.12.23~12.29		----	----
Regular Student (Grade 3)	2025.08.04~08.11			

## Housing

1. The start date for daytime bachelor's and master's students is January 12, 2026. The start date for daytime doctoral students is February 23.  
(For information on the winter break dormitory closure, please refer to the announcement from the Student Affairs Office, expected to be posted in mid-January.)
2. On-campus housing is guaranteed for first, second, and third-year bachelor's students for the first semester. Fourth-year bachelor's students can apply for housing. (The housing fees are included in the registration payment slip.) Students residing in the dormitory must comply with dormitory management regulations and campus rules. For non-holiday overnight stays off-campus, students must follow the leave application procedures.
3. During the housing period, students must comply with the relevant housing regulations. Any violations will be handled according to school rules.
4. Regular Student (Grade 1 、 2 、 3) Housing Fees: NT\$4,000 per semester for male students, NT\$5,000 per semester for female students.
5. Grade 3 First Semester: NT\$3,500 for male students, NT\$4,000 for female students. °
6. Accommodation Fees for Master's and PhD Students : Dorm 7 (Male): Single Room: NT\$14,400 per semester, Double Room: NT\$9,000 per semester, .Dorm 6 (Female): NT\$5,000 per semester.
7. Male students born in or before 2007 including born in 2007 (Main is "Male" and/or **student with dual citizenship** but including "Female" who was voluntary and had joined military service before) . If you are first-year freshman who is holding R.O.C. ID, when you input basic personal data into "Basic personal database about freshman" before new semester starting, you must upload your R.O.C. ID card front and back together, furthermore in case you served in the military already, you must attach related certificate as well such as "結訓令" "退伍令" and "替代役證明" and so on. If you exempted from military service based on health inspection results, you must attach related certificate which is named

as “免役證明”. If you’re the student who is current students, it’s not necessary to apply for suspension of military collection again unless you had applied for suspend your schooling and now you already applied for resumption of studies, if you are ready return to school, you must re-apply for suspension of military collection so you must provide all related certificates and ID copy like the first-year freshmen.

8. The application process for student motorcycle parking permits will be announced after the start of the semester.