

Ming Chi University of Technology
Registration Guide: 1st Semester, 2026 Academic Year

Content Description

Important Dates and Procedures

Program Type and Grade	Start Date of Semester	Enrollment Date	Payment Deadline	Registration Time	Registration Location
Master's and PhD Grade 1	2026/09/07 (Monday)	2026/09/07 (Monday)	2026/09/06 (Sunday)	09 : 00 To 16 : 30	Educational Building 3F
Master's and PhD Grade 2 and above		2026/09/10 (Thursday)	2026/09/09 (Wednesday)		
Bachelor's Grade 1		2026/08/31 (Monday)	2026/08/30 (Sunday)	08 : 00 To 12 : 00	Gymnasium 3F
Bachelor's Grade 2、4		2026/09/10 (Thursday)	2026/09/09 (Wednesday)	09 : 00 To 16 : 30	Educational Building 3F
Bachelor's Grade 3	2026/06/01 (Monday)	2026/08/06 (Thursday)	2026/08/05 (Wednesday)		

TEL: 2908-9899

Contact Units : (Payment: #2114 , Registration: #2203, #2204, #2205, #2252)

Information for New Students

- Starting at 10:00 a.m. on August 12, new undergraduate students must complete the "New Student Basic Information Input System" by filling out their details and uploading a 2-inch electronic photo (for the student ID card), as well as a copy of the front and back of their ID card. This process must be completed by Monday, August 23. Students who meet the deadline can collect their student ID card on September 1. Those who complete the process between August 24 and August 31 can pick up their ID card at the Registration Office on September 7.
 - Starting at 10:00 a.m. on August 12, new PhD and Master's students must complete the "New Student Basic Information Input System" by filling in their details and uploading a 2-inch electronic photo (for the student ID card). Those who complete the process before August 31 will receive their student ID card on September 7. Students who complete the process between September 1 and September 7 can collect their ID card at the Registration Office on September 14.
- ★Website of "New Student Basic Information Input System" : <http://freshman.mcut.edu.tw>
- Undergraduate students are scheduled to move into the dormitories on Sunday, August 30, 2026. The orientation program for new students will be held from August 30 to September 3, 2025.
 - The Parent-Student Orientation Session for new undergraduate students will be held on Sunday, August 30, 2026, from 1:30 p.m. to 3:30 p.m.
 - Registration for the Parent-Student Orientation Session: <https://bit.ly/3Kh84Io>
 - For the latest updates, please visit the New Student Parent Information Page: <https://bit.ly/3RaiUCq> .
 - All newly admitted students are required to undergo a mandatory health examination. The examination fee is NT\$650 per person and must be paid in cash at the examination site on the day of the check-up. For detailed instructions, please refer to the "Health Examination Guidelines for New Students": <https://reurl.cc/EjR0an>.
 - Occupational Safety and Health Education:
All new master's and doctoral students who are required to enter laboratories or internship sites must complete general occupational safety and health training prior to beginning any laboratory work. An additional 3-hour training session is required for those who will be handling hazardous chemicals. For further details, please refer to the "New Personnel Section" on the Office of

Environmental Protection, Occupational Safety and Hygiene website:

<https://esh.mcut.edu.tw/p/412-1006-9892.php?Lang=zh-tw>.

7. Undergraduate First-Year Student Housing:

All incoming undergraduate students must apply for on-campus housing through the university's New Student Information Entry System by August 25. Roommates and dormitory assignments will be arranged by the Student Assistance Division after the application is successfully submitted.

8. Dormitory Introduction and Q&A for New Students : <https://reurl.cc/Djmyxd>

Payment Instructions

1. Payment and Payment Slip Printing Date:(Payment slips and registration guidelines will not be sent separately; please print them online.)
2. Download, Print, and Check Payment Slip, Details, and Payment Receipt
Website : <https://reurl.cc/r9lmer>
3. Please complete the payment using any of the following methods within the payment deadline. Once the payment is made, your registration will be considered complete.(Cashier #2114)
 - (1) After printing the payment slip, please visit any branch of Hua Nan Bank or a post office to make the payment in person °
 - (2) After retrieving the 14-digit transaction number, prepare your credit card and complete the payment via the website or phone. Once you receive the 6-digit authorization code, the process is complete. (Website: <https://www.27608818.com>, Phone: 02-27608818, press 1, School Code: 8814602158) °
 - (3) ATM Transfer (Please select the payment option. There is no limit of NT\$30,000. Since the transaction number can only be used once, please ensure the amount is correct before transferring).
4. Students who apply for leave of absence or withdrawal before (and including) the registration day are exempt from paying tuition and other related fees. Please complete the withdrawal procedures before the start of the semester.
5. Students who are scheduled to return from leave this semester and wish to extend their leave must apply and obtain approval before the registration day to be exempt from registration. Otherwise, they must complete the registration process first.
6. International students who have resided in Taiwan for six months or more (calculated from the date of obtaining the Alien Resident Certificate, ARC) are required to pay a monthly National Health Insurance (NHI) premium of NT\$826. Students must pay the insurance fee for six months at the university's Cashier Division during registration each semester.(The first semester covers the period from September to February, and the second semester covers March to August.)
7. Extracurricular Activity Fee: Undergraduate students in their first, second, third, and fourth years are required to pay a Student Association Fee of NT\$240. Graduate students are exempt from this fee.
8. Meal Fees and Participation Policy: Meal fees are calculated based on the number of school days, with a daily cost of NT\$164 (NT\$34 for breakfast, NT\$65 each for lunch and dinner). Dinner on Fridays and the day before public holidays is not included. For fourth-year undergraduate students, participation in the group meal program is optional. Students must indicate their preference by completing the Meal Program Participation Survey via the Student Information System. Failure to complete the survey will be regarded as opting out of the program. Starting from the 2022 (Academic Year 111) and 2024 (Academic Year 113) academic years, first- and second-year undergraduate students who choose not to reside in the dormitory will be considered non-participants in the meal program and will not be required to pay meal fees. °

Fee Details

grade	Tuition Fee	Miscellaneous Fees	Executive Yuan Tuition and Miscellaneous Fee Reduction	Campus Housing Fee	Subsidized On-Campus Housing by the Executive Yuan/Non-Subsidized	Accident Insurance Fee	Meal Fees	total

					Housing			
Master's and PhD	37,564	13,196	Non-Exempted Tuition and Miscellaneous Fees		--		--	50,987
Regular Student (Grade 1)	37,564	13,196	Tuition and Miscellaneous Fee Reduction 17,500	male 6,000 female 8,400	Subsidized Housing 5,000	227	13,361	male 47,848 female 50,248
Regular Student (Grade 2、4)				male 4,000 female 5,000	Subsidized Housing male 4,000 female 5,000		12,606	46,093
Star Program Student (Grade 1)	16,800	7,300		male 6,000 female 8,400	Subsidized Housing 5,000		13,361	male 21,188 female 23,588
Star Program Student (Grade 2、4)				male 4,000 female 5,000	Subsidized Housing male 4,000 female 5,000		12,606	19,433
Regular Student (Grade 3)	37,564	10,557		male 3,500 female 4,000	Subsidized Housing Male 3,500 female 4,000		--	33,487
Star Program Student (Grade 3)	16,800	7,300						6,827
Publicly funded students (Grade 4)	37,564	10,557		--	--			30,848
International Bachelor's Students (including Overseas Chinese students, Mainland Chinese students)	37,564	13,196		Non-Exempted Tuition and Miscellaneous Fees	Students admitted in Academic Year 2026 and later male 6,000 female 8,400 Students admitted in Academic Year 2025 and earlier male 4,000 female 5,000		Non-Exempted Tuition and Miscellaneous Fees	
International Bachelor's Program students and 2+2 Dual Bachelor's Program students	16,800	7,300					2、3、4-12,606	Students admitted in Academic Year 2026 and later male 69,593 female 71,993 Students admitted in Academic Year 2025 and earlier male 67,593 female 68,593
							1-13,361	male 43,688 female 46,088
							2、3、4-12,606	male 40,933 female 41,933

★Tuition and miscellaneous fees are subsidized by the "Executive Yuan Tuition and Miscellaneous Fees Reduction Program" with an amount of NT\$17,500. The Executive Yuan has also approved the "Subsidized On-Campus Housing Program for College and University Students," which provides

subsidies for students' on-campus housing fees. For more details, please refer to the housing management section of this notice.

Course Registration 、 Extended-term Student Payment

1. Curriculum : <http://210.240.241.15/AAS/frontshow/LinkCourseMasterList.aspx?&View=CML>
2. Course Registration : <http://day.course.mcut.edu.tw>
3. Course Registration Path : MCUT Homepage/Other Menu/Other Services/Course Registration System: Undergraduate/Log in for course registration
4. Extended-term Students are required to pay a safety insurance fee of NT\$227. If they enroll in 9 credits or fewer, the current fee standard of NT\$1,278 per credit applies. If they enroll in 10 or more credits, the full tuition and miscellaneous fees will be charged.
<https://portal.mcut.edu.tw/index.do?thetime=1732168447665>
5. After completing the payment, please bring your student ID to the Registry Division on the third floor of the Educational Building for stamping. Extended study students should pay attention to any incomplete courses, including potential schedule conflicts.

Start Date of Semester	Course Pre-Registration Deadline	Course Add/Drop Deadline	Extended-term Students Payment Slip Printing	Extended-term Students Payment Deadline
Master's and PhD 、 Extended-term Students	2026/08/17~08/24	2026/09/07~09/17	2026/09/21~10/02	2026/10/02
Undergraduate Student & International Bachelor's Degree Program Students (Grade 4 、 Extended-term Students)				
Undergraduate Student (Grade 1 、 2)	2026/08/18~08/24		-----	-----
International Bachelor's Degree Program Students (Grade 1 、 2 、 3)				
Dual Bachelor's Degree Program Students (Grade 3)				
Undergraduate Student (Grade 3)	2026/05/11~05/15	2026/06/29~07/03		

Housing

1. Semester Start and Move-in Date : For 2nd-year, 4th-year undergraduate students, and graduate students (2nd year and above), the semester begins on September 8, 2025. Dormitory check-in is available starting at 8:00 AM on September 7, 2025.
2. Housing Eligibility and Application : On-campus housing is guaranteed for 1st- and 2nd-year undergraduates. 2nd-year students may apply to live off-campus. 3rd-year students (fall semester only) and 4th-year students may apply for housing. Housing fees are included in the tuition and fee payment. Dormitory residents must comply with dormitory rules and university regulations. Overnight stays off-campus on weekdays require prior approval.
3. Dormitory Regulations : All residents must comply with housing regulations. Any violations will be handled according to university policies.
4. Dormitory Fees for 1st, 2nd, and 4th-Year Undergraduates
NT\$4,000 for male students; NT\$5,000 for female students (per semester).
5. Dormitory Fees for 3rd-Year Students (Fall Semester Only)
NT\$3,500 for male students; NT\$4,000 for female students.
6. Graduate Student Dormitory Fees

Dormitory 7 (Male) : Single Room: NT\$14,400 per semester 2–3 Person Room: NT\$9,000 per semester. Dormitory 6 (Female): NT\$5,000 per semester

7. Male Students Born in or Before 2007 (Minguo Year 96) and Subject to Military Service

For New Students:

When entering basic personal information in the "New Student Information Entry System" prior to enrollment, you must upload a copy of the front and back of your National Identification Card.

If you have already completed military service, you must also upload a copy of your discharge order, training completion certificate, or alternative military service certificate.

If you are exempt from military service due to physical examination results, you must upload the For Continuing Students:

If your application for draft deferment or reserve call-up has already been approved, you do not need to reapply.

However, students who are returning from a leave of absence must reapply for draft deferment. In this case, you must re-submit a copy of the front and back of your ID card.

If you have completed military service, you must also submit a copy of your discharge order, training completion certificate, or alternative military service certificate.

If exempt from military service, you must also submit your exemption certificate along with your ID copy.

8. Student Scooter Parking Permit

Application procedures will be announced after the semester begins.