Ming Chi University of Technology
Registration Guide: 2nd Semester, 2025 Academic Year

Content Description

Important Dates and Procedures

Program Type and Grade	Start Date of Semester	Enrollment Date	Payment Deadline	Registration Time	Registration Location
PhD	**2026.02.23 (Monday)**	**2026.02.26 (Thursday)**	**2026.02.25 (Wednesday)**	**08：30 ｜ 16：30**	**Educational Building 3F**
Master's	**2026.01.12 (Monday)**	**2026.02.05 (Thursday)**	**2026.02.04 (Wednesday)**		
Bachelor's					
Extended study students					

TEL: 2909-9899

Contact Units : (Payment: #2114 , Registration: #2203, #2204, #2205)

Payment Instructions

1. Payment and Payment Slip Printing Date:(Payment slips and registration guidelines will not be sent separately; please print them online.)
2. Download, Print, and Check Payment Slip, Details, and Payment Receipt
   Website：https://reurl.cc/r9lmer
3. Please complete the payment using any of the following methods within the payment deadline. Once the payment is made, your registration will be considered complete.(Cashier #2114)
   (1) After printing the payment slip, please visit any branch of Hua Nan Bank or a post office to make the payment in person。
   (2) After retrieving the 14-digit transaction number, prepare your credit card and complete the payment via the website or phone. Once you receive the 6-digit authorization code, the process is complete. (Website: https://www.27608818.com, Phone: 02-27608818, press 1, School Code: 8814602158)。
   (3) ATM Transfer (Please select the payment option. There is no limit of NT$30,000. Since the transaction number can only be used once, please ensure the amount is correct before transferring).
4. Students who apply for leave of absence or withdrawal before (and including) the registration day are exempt from paying tuition and other related fees. Please complete the withdrawal procedures before the start of the semester.
5. Students who are scheduled to return from leave this semester and wish to extend their leave must apply and obtain approval before the registration day to be exempt from registration. Otherwise, they must complete the registration process first.
6. For newly arrived international students who have not continuously resided in Taiwan for six months and are not yet eligible for National Health Insurance (NHI), overseas Chinese and students from Hong Kong and Macau must purchase the Overseas Chinese Student Health Insurance designated by the Overseas Community Affairs Council (OCAC), with premiums based on the amount announced by the OCAC for the academic year. Mainland Chinese and foreign students must either purchase health insurance themselves or seek assistance from Office of International Affairs（OIA）to purchase health insurance (six-month premium is NT$3,000). After residing in Taiwan for six months, international students must enroll in the NHI as required by the Taiwanese government, with a monthly premium of NT$826. The school will collect the semi-annual insurance fee at the time of registration each semester (the first semester covers the insurance fee from September to February of the following year, and the second semester covers the insurance fee from March to August).
7. Extracurricular Activity Fee: Undergraduate students must pay a student association fee of NT$240

(collected once per semester); graduate students are exempt from this fee.

8. graduate students are exempt from this fee.
9. Meal fees are calculated based on the number of school days. The daily meal fee is NT$164 (breakfast NT$34, lunch and dinner NT$65 each, excluding dinner on Fridays and the day before holidays). Fourth-year undergraduates can choose whether to pay for meals and participate in the meal plan (they need to fill out the Meal Plan Participation Survey on the student information system; if not filled out, it will be considered as not participating). First and second-year undergraduates who choose not to live on campus are considered as not participating in the meal plan and do not need to pay the meal fee.

Fee Details

grade	tuition fee	Miscellaneous Fees	Executive Yuan Tuition and Miscellaneous Fee Reduction	Subsidized On-Campus Housing by the Executive Yuan/Non-Subsidized Housing	Accident Insurance Fee	Meal Fees	total
Master's and PhD	37,564	13,196	Non-Exempted Tuition and Miscellaneous Fees	--	228	--	50,988
Regular Student（Grade 1）	37,564	13,196	Tuition and Miscellaneous Fee Reduction 17,500	Subsidized Housing male4,000 female 5,000		12,934	male 46,422 female 46,422
Regular Student（Grade 2、4）							
Star Program Student（Grade 1）	16,800	7,300				12,934	male 19,762 female 19,762
Star Program Student（Grade 2、4）							
Regular Student（Grade 3）	37,564	10,557				--	30,849
Publicly funded students(Grade 3)	37,564	13,196					33,488
Star Program Student（Grade 3）	16,800	5,840					5,368
Publicly funded students(Grade 4)	37,564	10,557					30,849
International Bachelor's Students (Foreign, Overseas Chinese, Mainland Chinese)	37,564	13,196	Non-Exempted Tuition and Miscellaneous Fees	male4,000 female 5,000		12,934	male 67,922 female 68,922
International Bachelor's Program	16,800	7,300					male 41,262 female 42,262

★Tuition and miscellaneous fees are subsidized by the "Executive Yuan Tuition and Miscellaneous Fees Reduction Program" with an amount of NT$17,500. The Executive Yuan has also approved the "Subsidized On-Campus Housing Program for College and University Students," which provides subsidies for students' on-campus housing fees. For more details, please refer to the housing management section of this notice.

Course Registration、Extended Study Student Payment

1. Curriculum：http://210.240.241.15/AAS/frontshow/LinkCourseMasterList.aspx?&View=CML
2. Course Registration：http://day.course.mcut.edu.tw
3. Course Registration Path：http://day.course.mcut.edu.tw
4. Extended study students are required to pay a safety insurance fee of NT$228. If they enroll in 9 credits or fewer, the current fee standard of NT$1,278 per credit applies. If they enroll in 10 or more credits, the full tuition and miscellaneous fees will be charged.
   https://portal.mcut.edu.tw/index.do?thetime=1732168447665
5. After completing the payment, please bring your student ID to the Registry Division on the third floor of the Educational Building for stamping. Extended study students should pay attention to any incomplete courses, including potential schedule conflicts.

<table>
<tr><th>Start Date of Semester</th><th>Course Pre-Registration Deadline</th><th>Course Add/Drop Deadline</th><th>Extended study students Payment Slip Printing</th><th>Extended study students Payment Deadline</th></tr>
<tr><td>Master's and PhD、Extended study students</td><td rowspan="2">2025.12.22~12.29</td><td rowspan="4">2026.01.12~01.22</td><td rowspan="2">2026.01.26~02.05</td><td rowspan="2">2026.02.05</td></tr>
<tr><td>Regular Student（3+1 dual-degree program students Grade 4）、Extended study students</td></tr>
<tr><td>Regular Student（Grade 1、2）</td><td rowspan="2">2025.12.23~12.29</td><td rowspan="2">-----</td><td rowspan="2">-----</td></tr>
<tr><td>International Program Students（Grade 1、2、3）</td></tr>
<tr><td>Regular Student（Grade 3）</td><td>2025.08.04~08.11</td><td></td><td></td></tr>
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Housing

1. The start date for daytime bachelor's and master's students is January 12, 2026. The start date for daytime doctoral students is February 23.
   (For information on the winter break dormitory closure, please refer to the announcement from the Student Affairs Office, expected to be posted in mid-January.)
2. On-campus housing is guaranteed for first, second, and third-year bachelor's students for the first semester. Fourth-year bachelor's students can apply for housing. (The housing fees are included in the registration payment slip.) Students residing in the dormitory must comply with dormitory management regulations and campus rules. For non-holiday overnight stays off-campus, students must follow the leave application procedures.
3. During the housing period, students must comply with the relevant housing regulations. Any violations will be handled according to school rules.
4. Regular Student（Grade 1、2、3）Housing Fees: NT$4,000 per semester for male students, NT$5,000 per semester for female students.
5. Grade 3 First Semester: NT$3,500 for male students, NT$4,000 for female students.。
6. Accommodation Fees for Master's and PhD Students：Dorm 7 (Male): Single Room: NT$14,400 per semester, Double Room: NT$9,000 per semester, .Dorm 6 (Female): NT$5,000 per semester.
7. Male students born in or before 2007 including born in 2007 (Main is “Male” and/or **student with dual citizenship** but including “Female” who was voluntary and had joined military service before) . If you are first-year freshman who is holding R.O.C. ID, when you input basic personal data into “Basic personal database about freshman” before new semester starting, you must upload your R.O.C. ID card front and back together, furthermore in case you served in the military already, you must attach related certificate as well such as “結訓令” “退伍令”and “替代役證明” and so on. If you exempted from military service based on health inspection results, you must attach related certificate which is named

as “免役證明”. If you’re the student who is current students, it’s not necessary to apply for suspension of military collection again unless you had applied for suspend your schooling and now you already applied for resumption of studies, if you are ready return to school, you must re-apply for suspension of military collection so you must provide all related certificates and ID copy like the first-year freshmen.

8. The application process for student motorcycle parking permits will be announced after the start of the semester.